DORNA CASKIE

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+ GENUINE +
PMP
+ CERTIFIED +

WHAT I DO:
- Transform good ideas into real things
- Increase the value of a product or project for the company and its customers
- Make a difference

BEST SITUATIONS FOR ME ARE:
- Challenging
- Complex
- Visible
- Urgent

What will entice you to read my resume?

See other side for a slightly more conventional presentation of my qualifications.

RECENT ROLES:
- Whatever is needed to help small enterprises "get ready" to do business
- R&D project manager (requirements, design, development, test, localization, rollout)
- Subcontract management
- Multi-site (geographic) resource utilization
- Technology evangelist
- Quality and process tools development

IN THE PAST I HAVE:
- Worked creatively with large and small enterprises and projects
- Harvested internal technology to respond to new business opportunities
- Written and edited technical and marketing white papers
- Organized and participated in technology fairs and customer events
- Been a first level management supervisor
- …and at one time I wrote a great deal of code

"Of course I have references!"

EDUCATION:
- Project Management Professional (PMI PMP 2007)
- Boston University 1977-1978 (computer science)
- University of Pennsylvania 1973 (liberal arts)
- Northfield School for Girls 1970 (with honor)
- Additional ongoing/continuous technical and management training

"I have experience in most aspects of software product development. I'm proud of the work that I've done, and I've had a lot of fun doing it."

DORNA CASKIE ◼ MAJOR CAREER EVENTS SO FAR

	Company *and Location*	Division *and Department*	Role *and Responsibilities*	Lessons Learned, *new skills acquired, or key technologies used*
Oct 2005 - Present	**Gird Solutions,** *Groveland, Massachusetts* *Edinburgh, Scotland*	*[Sole proprietorship]* *Worked in both USA and UK on a variety of contract assignments*	**Project Manager, Event Planner, Small Business Coach and Analyst, Author** *Get small enterprises ready to do business*	• Business environments for small internationals • Extensive writing and publications work (books, newsletters, websites)
Jul 1997 ~ Sep 2005	**Nokia Corporation,** *Burlington, Massachusetts* *(Note: Assignments in 2000-2005 required extensive worldwide travel, including part-time residence in Tampere, Finland.)*	**Nokia Mobile Phones Technology Platforms** *PC Suite Entity*	**Competitive Analyst** *Identify and benchmark competitive products* *Communicate insights in and outside Entity*	• Research of software and accessories business • Creation of broad mobility and competition website • Product promotion, distribution, opportunity analysis
		Nokia Mobile Phones *Content Distribution Program*	**Project Manager** *Deliver PC Connectivity products* *Deliver Windows USB drivers*	• Subcontracting management • Distributed service architecture for entertainment products (music, e-books, games) • Co-development with third parties (strategic partners)
		Nokia Ventures *Media Distribution Program*	**Project Manager** *Deliver Nokia Audio Manager*	• Digital rights management, audio CODEC deployment • Product international language localization
		Nokia Ventures *Adaptive Mobile Applications*	**Mobile Services Laboratory Manager** *Design and build small lab ($250K) to support prototype enterprise product development*	• Enterprise mobility product market segmentation • Contextual analysis (usability tools) • Products for mobility and internet convergence
		Nokia Networks *IP Networking*	**Project Manager** *Deliver Node services (system and network management infrastructure) for ATM/IP router*	• Product program process (MS Office tools) • Team building and leadership • Requirements management (DOORS)
Jul 1994 ~ Jun 1997	**Cabletron Systems** *Durham, New Hampshire*	**Software Development** *Spectrum for Windows (SNMP)*	**Engineering Specialist** *Support new business development*	• Build business model and infrastructure based on internal technical capabilities
Jul 1983 ~ Jul 1994	**Wang Laboratories** *Lowell, Massachusetts*	**Marketing Program Development**	**Software Specialist** *Align marketing programs with R&D architecture*	• Major program design: "Transition to Open Systems" • Collateral design and creation, road show support
		Internetworking Services Development	**Principal Engineer, Section Manager** *Managed engineers working on application, transport, and network layer products and services*	• Corporate software architecture team (editor) • Quality program methods development and instructor (trainer and curriculum deployment team)
		Wang Office	**Lead Engineer** *Deliver Office File Manager (document archiver)*	• Minicomputer communications (TCP, OSI, WangNet) • Lead engineer for office systems products (PL/1)
Sep 1977 ~ Jul 1983	**Honeywell Information Systems** *Billerica, Massachusetts*	**Minicomputer Systems Development**	**Senior Engineer** *Product design and development*	• ISO data communications standards • Minicomputer systems (Level 6 Assembler) • Mainframe systems development (MULTICS)
		Systems Quality Assurance	**Engineer** *Testing, defect removal*	• Project management (Archibald) • Test plan, test case creation; metrics reporting
Jun 1977~ Sep 1977	**Aetna Insurance Company** *Hartford, Connecticut*	**Information Technologies Planning and Control**	**Consultant** *Supported systems planning and deployment*	• Data processing planning and control systems • Information systems analysis
Jun 1976 ~ Jun 1977	**Omega Press** *Philadelphia, Pennsylvania*	**Printing and graphics arts**	**Operations manager** *Deliver printed products for small markets*	• Non-capital supplies procurement • Printing and bindery manufacturing
Jun 1973 ~ Jun 1976	**University of Pennsylvania** *Philadelphia, Pennsylvania*	**Wharton School** **Office of Computing Activities**	**Administrative assistant** • ARPA grant submission and operation • Maintained student accounts and services	• APL, COBOL, DEC 10 • Technical editor for office systems research papers • Prototyped office automation processes